

LANDLORD CHARGES

Let Only Service Fee	12% (incl vat)
Rent Collection Fee	14.4% (incl vat)
Fully Managed Fee	16.8% (incl vat)
Tenancy Set up Charge including contract fees	£240.00 (incl vat)
Extension Set up Fee (term less than 6 months)	£120.00 (incl vat)
Renewal Fee at end of tenancy to set up new tenancy agreement	£120.00 (inc vat)
Withdrawal from entering into a tenancy having instructed Newboulds to proceed admin fee	£360.00 (incl vat)
Paper copies of Statements and Accounts	£3.00 per month per property (incl vat)
Tax return and completion of documentation for HMRC	£108.00 per year per property (incl vat)
Administration fee for processing NRL gross annual income and expenditure statement to HMRC	£108.00 (incl vat) per Qtr Return
Negotiating with DPS for release of deposit for non-fully managed properties	£180.00 (incl vat)
DPS Statutory Declaration	£60 (inv vat)
Attendance of court hearing or tribunal	£420.00 per day/part there of (incl vat)
Preparing documents for legal representation	£144.00 (incl vat)
Serve notice Admin fee (non-fully managed properties only)	£144.00 (incl vat)
Additional Property Inspections (2 per year included in Fully Managed package)	£30.00 (incl vat)
Annual Gas Safety Certificate (standard Gas boiler, oven and Hob). Charges apply for additional appliances	Property by property basis depending on number of appliances to be inspected
Energy Performance Certificate	£100 (inc vat)
Inventory Make & Check-in/out	On request per property
Landlords Sanctions Checks	£30 (incl Vat) Per Landlord

PLEASE NOTE: Newboulds & Co are a registered member of a certified Client Money Protection Scheme CMP Reg No. CMP003174